

## USE OF SCHOOL FACILITIES

Application for use of a school facility should be made through the office of the principal of the building.

The board of directors directs the superintendent to prepare a schedule of fees for the use of school facilities. This schedule shall be presented to the board of directors for their final approval.

The schedule of fees for the use of school facilities shall be reviewed periodically by the board of directors.

### Regulations

- (1) All district buildings shall be off limits for smoking or tobacco products.
- (2) There shall be no alcoholic liquors or beverages brought to or consumed in the building or on the grounds.
- (3) The principal or a qualified responsible employee must be present whenever a building is used for non-school purposes.
- (4) When a school building is being used for summer Bible school, arrangements are usually made with the church group to properly clean washrooms and the classrooms used. If facilities are not properly maintained by the outside group, then the cleaning will be performed by school employees. Labor for such work will be charged to the group using the facilities.
- (5) Custodians assigned to supervise a building for non-school activity may be requested to perform special school jobs if activities of the non-school groups do not require the custodian's attention.

Approved: Feb. 11, 1985  
Reviewed: Aug. 24, 2005  
Revised: Sep. 21, 1992