

COMMUNITY USE OF SCHOOL DISTRICT BUILDINGS & SITES & EQUIPMENT

The buildings and sites and equipment of the school district will be made available for a fee to local nonprofit entities which promote cultural, educational, civic, community, or recreational activities. Such use will be permitted only when the use does not interfere with or disrupt the education program or school-related activity, the use is consistent with state law, and will end no later than midnight. It is within the discretion of the board to allow for-profit entities to use school district buildings and sites. The board reserves the right to deny use of the buildings and sites and the equipment to any group. It shall be within the discretion of the superintendent to allow use of school district buildings and sites on Sundays.

Organizations, individuals, and other entities who wish to use the school district property must apply at the principal's office or activity director's office. It shall be the responsibility of the principal or activity director to determine whether the school district facility requested is available and whether the application for use meets board policy and administrative regulations. It shall be the responsibility of the principal or activity director to provide application forms, obtain proof of insurance, and draw up the contract for use of school district property.

Activities in the school district buildings and sites shall be supervised by an employee of the school district unless special prior arrangements are made with the superintendent. The employee shall not accept a fee from the user. If appropriate, the school district employee may be paid by the school district.

The board may allow groups, such as the Boy and Girl Scouts and 4-H, to use the buildings and sites without charge. While such groups may use the buildings and sites without charge, they may be required to pay a custodial fee.

It shall be the responsibility of the superintendent to develop a fee schedule for the board's approval and to develop administrative regulations regarding this policy.

Legal Reference: Iowa Code §§ 276; 278.1(4); 279.8; 288; 297.9-.11 (1995).
1982 Op. Att'y Gen. 561.
1940 Op. Att'y Gen. 232.
1936 Op. Att'y Gen. 196.

Cross-Reference: 704 Revenue

Approved: Feb. 11, 1985
Reviewed: Aug. 24, 2005
Revised: Jan. 12, 1998