

REQUESTS FOR IMPROVEMENTS

Generally, except for emergency situations, requests for improvements or repairs shall be made to the superintendent by building principals. Requirements for requests outlined in the maintenance schedule shall be followed.

Minor improvements, not exceeding a cost of \$5,000, may be approved by the superintendent. Improvements exceeding \$5,000 and less than \$25,000, the superintendent shall receive quotes prior to the approval of the board. Competitive sealed bids are required for purchases, other than emergency purchases, that cost \$25,000 or more.

Legal Reference: Iowa Code §§ 279.8; 280.3, .14 (1995).

Cross-Reference: 802.1 Maintenance Schedule
802.3 Emergency Repairs

Approved: Feb. 11, 1985
Reviewed: Aug. 24, 2005
Revised: Jan. 12, 1998